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COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: 911 Communications

Department Head: Cheryl Rogers, Director

Presenter, if needed: Cheryl Rogers/Scott Bennett

Preferred Meeting Date: April 10, 2008

Wording for the Agenda:

Approval for the Chairman to execute the Agreement with Mallett Consulting, Inc. to begin the 911 Communications Center expansion project. The Board of Commissioners authorized the Agreement on February 6, 2008.

Background/History/Details:

At the February 6, 2008 Board of Commissioners' meeting, 911 Communications received authorization to engage Mallett Consulting, Inc. to draw up the specifications and prepare the RFP and to bid the work to expand and renovate the 911 Communications Center. Subsequently on March 18, 2008 a "Standard Form of Agreement between Owner and Engineer for Professional Services" contract from Mallett Consulting, Inc. was received.

What action are you seeking from the Board of Commissioners?

Authorization for the Chairman to execute the Agreement document.

If this item requires funding, please describe:

Capital project funding is available.

Has this issue come before the Commissioners in the past? No

If so, when? February 6, 2008

Do you need audio-visual for the presentation? No

Back-up Material Submitted? No

STAFF USE ONLY

- (●) Finance Review Complete
- (●) Purchasing Review Complete
- ( ) Legal Review Complete
- (●) Administrative Staff Review Complete

Administrator's Approval: Yes

Confirmed Meeting Date: April 10, 2008

- ( ) Recognition/ Presentation
- ( ) Public Hearing
- ( ) Old Business
- ( ) New Business
- (●) Consent
- ( ) Report
- ( ) Other